



Vendor Prequalification Form

1. GENERAL INFORMATION

Company Name: _____ Year Established: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Company Email: _____ Federal Tax ID #: _____

D & B #: _____ License #: _____

W-9 On File? ☐ Yes ☐ No *(Please attach W-9 form if you have it now)*

Business Type / Vendor Classification

☐ Vendor / Supplier ☐ Service Provider ☐ Manufacturer ☐ Other

NOTE: W-9 on file confirmation added so procurement can verify tax documentation is collected before setting up a new vendor.

2. CONTACT INFORMATION

	Primary Contact	Accounting Contact	Sales Contact
Name			
Title			
Email			
Phone			
Manager Name			
Manager Title			
Manager Email			
Manager Phone			

Note: Manager fields apply to the Sales Contact column only.

3. CORE OFFERING *(Check all that apply.)*

☐ Building Materials ☐ Equipment Rental / Sales ☐ Logistics & Transportation ☐ Facility Maintenance

☐ IT / Technology Solutions ☐ Professional Consulting ☐ Custom Fabrication ☐ Other

Other: _____

Industries Served: _____

Typical Subcontracting %: _____ Trades / Services Performed Directly: _____

4. RISK TRANSFER ACKNOWLEDGMENT

The vendor acknowledges and agrees that any purchase order or contract entered with Tameer, Inc. will include provisions that transfer all risks, liabilities, and obligations related to the goods or services supplied by the vendor, to the extent permitted by applicable law. This includes but is not limited to risk of loss, damage, delay, product defect, delivery, safety compliance, and third-party claims arising from the vendor's scope of supply. By signing this form, the vendor confirms their understanding and acceptance of this condition.

☐ I acknowledge and accept the above Risk Transfer condition

5. CONTRACT REFERENCES

Largest Order / Contract Ever Completed:

Project Name / Location	Project Owner / Agency	Year	Type of Work	Contract Amount	Contact Name & Phone #

6. REQUIRED DOCUMENTS CHECKLIST *(Vendor-Specific)*

- ☐ W-9 Form (completed and signed)
- ☐ Material Safety Data Sheets (SDS) for chemical or supply products (if applicable)
- ☐ Product Specification / Cut Sheets (if applicable)
- ☐ Certificate of Insurance (current version)
- ☐ Federal Tax ID Verification document
- ☐ Copy of all applicable Certifications (MWBE / DBE / SBE / VBE)
- ☐ State License copies for all registered operational states



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Attach Supporting Documents: _____

7. CORPORATE DECLARATION & SIGNATORY AFFIRMATION

I, the undersigned, affirm that I have answered all questions in this Prequalification Form completely and truthfully. I understand that the consideration of my company as a potential vendor by Tameer, Inc. may depend upon the submission of accurate and acceptable information in this form.

Date: _____ Full Legal Company Name: _____

Authorized Signature: _____

Print Name: _____

Corporate Title: _____